



**Making Arizona
A Better Place**



Reduce Reuse Recycle

BOARD MEETING MINUTES

Desired Results of Arizona Recycling Coalition is to:

- Promote Recycling in Public & Private sectors
- Provide leadership on waste reduction issues
- Promote reduce, reuse, recycle principle
- Enhance recycling education throughout Arizona
- Be a state level advocacy network group
- Hold annual statewide conference for recycling
- Members have ability to network with others
- Adhere to the AZRC bi-laws

Board Member Agreements: Respect opinions of others, One person speaks at a time, Honor time limits, De-tech, Be present, Be prepared, Actively participate (candid, open dialogue) and Use Parking Lot.

Invited Attendees: Terry Gellenbeck, Denette Dunn, Kerry Suson, Jason Giali, Bill Toby, Julie Stanton and Tom Holland

DATE	Thursday, December 31 st 2009	TIME	10:00am-11:30am (MST)
LOCATION	In Person – City of Phoenix Bldg Downtown		Conference Call – Available

MEETING CALLED BY	Arizona Recycling Coalition – Board of Directors
MINUTES	Jason Giali
FACILITATOR	Terry Gellenbeck
ATTENDEES	Terry Gellenbeck, Kerry Suson, Jason Giali, Bill Toby and Julie Stanton
APOLOGIES	Denette Dunn and Tom Holland

AGENDA TOPICS

	General update of AZRC	
	Annual Meeting Preparation / Finalize Agenda	
	Other action items	
	Needs / Q&A	

Meeting called to order at 10:15AM

AGENDA ITEM = Annual Meeting preparation

LOCATION

- Wednesday, January 27th - Jason has confirmed use of Cox Union Hills Facility
- Jason - To send exact address by today 12/31 and parking instructions by Wednesday, January 6th.
- Jason – To take care of gathering at least 3 catering bids and sent to board by Wednesday, January 6th.

SPEAKERS

- Terry confirmed National Leader of Keep America Beautiful flying in from Washington DC
20-30 Minutes
- Denette confirming for - Mayor of Peoria – 10 Minutes

REGISTRATION & VOTING PROCESS

- 2 people at registration desk
- Julie - checks them in and issues name badges
- Jason – Ensure members get voting sheets and instructions

DOOR PRIZES

- Bill handling the door prizes and shirt sales
- Motion to purchase \$100 worth of gift cards for conference made by Julie, second by Bill. Voted and unanimously approved by board (5-0).

AGENDA (Begin at 10AM)

- Welcome and Introduction – 5 Minutes (Terry)
 - Welcome, Introduce Board
- President's Reports - 5 Minutes (Terry)
 - Conference, etc
- AZRC Video – 5 Minutes (Jason)
 - Show Video
- Membership Dues & Updates – 5 Minutes (Julie)
- Budget / Financial Overview – 5 Minutes (Kerry)
- Grants and New Processes – 5 Minutes (Kerry)
- Other Opportunities – 5 Minutes (Terry)
 - Committee's & Chairs
- Board Elections – 10 Minutes (Jason)
 - How Many positions - 4 Positions
 - Process (Intro and Speech) – 1 Minute speech per board candidate
 - Voting during lunch
 - Announcement after lunch who are members
- Introduce Mayor of Peoria – 10 Minutes (Denette)
 - Mayor of Peoria – Bob Bennett
- Keep America Beautiful – 30 Minutes (Terry)
- Lunch & Voting – 11:30AM – 12:30 (Everyone)
- Board Election Results – 5 Minutes (Jason)
- Conclusion – 5 Minutes (Terry)
- Board Meeting 12:30PM – 2PM

Other Updates / Overviews / Discussion Points

- Kerry to give updates on grant process and scholarship process. Kerry will send out the documents for these processes for everyone to review. Scholarship to be \$1,000 (\$500 per semester, but awarded as an annual award as long as student continues enrollment). Additional details to be given in a full Scholarship program that Kerry is finalizing. Jason has contractual language ready for the second grant that is a repayment option for those who use AZRC funds for recycling to contribute back to the AZRC over time to allow for more recycling.
- AZRC authorized use to backup cell phone recycling that AT&T stores incorporated, following back up with AT&T for the to join the AZRC.

- Begin to setup conference committee for the annual conference, as planning is already underway with APWA
- Idea to adopt a highway and relate that to recycling to grow advocacy for AZRC
- Researching a Arizona Recycles Day and how that could incorporate what the AZRC completes

Action Items

- Julie to send out official invitation to all members for the annual meeting in January
- Jason to send out address and parking information
- Jason to compile and get bid offers for food and catering at the annual meeting
- Terry & Denette confirming speakers for the annual meeting
- Julie putting together all needs and process for the elections of board members
- Bill is taking care of getting the door prizes and gift cards for the meeting

Roundtable

- n/a

Meeting adjourned at 11:45AM